

Part-time Bike Share Technician

Organization: Clean Energy Coalition (CEC)
Status: Seasonal/Part-time
Location: Ann Arbor, MI
Reports To: ArborBike Operations Manager
Wage: \$13 / hour
Filing Dates: Position Open Until Filled

Job Summary

Clean Energy Coalition, a 501(c)(3) nonprofit organization based in Washtenaw County, Michigan, seeks qualified part-time bike technicians to support ArborBike, the newly created Ann Arbor bike share program. Bike share is a sustainable and healthy shared transportation system that improves accessibility and builds community. Bike Share Technicians will work closely with the public, ArborBike staff, and other CEC staff.

Job Duties & Responsibilities

Technician support of ArborBike will involve the following responsibilities:

- Balancing the system by moving bikes between bike share stations.
- Maintaining ArborBike bicycles (troubleshooting, basic repairs, inspections, annual overhauls).
- Maintaining ArborBike stations (troubleshooting, replacing parts, winterizing, battery replacement).
- Providing exceptional customer service (answering calls, questions while performing work).
- Promoting and speaking with interested residents, students, businesses (and their employees), and visitors.
- Operating and maintaining ArborBike van.
- Managing the installation and removal of ArborBike stations.
- Maintaining accurate work logs and inventory of parts and tools.
- Working a number of early morning and weekend hours to cover ArborBike program operational needs and special events.
- Performing other duties as assigned and collaborating with other CEC staff on work as needed.

Minimum Qualifications

- Two years experience with bicycle repair and/or strong mechanical aptitude.
- Experience driving large vans, delivery trucks, or other commercial vehicles professionally.
- Exceptional interpersonal and communication skills, including an aptitude for engaging with the general public.
- Highly flexible regarding work days and hours.
- Proactive, never-fail attitude in the face of adversity and ambiguous situations.
- Strong technical competency and problem solving skills.

- Self-starter, enthusiastic, innovative, and capable of meeting challenges and deadlines independently.
- Team player with trouble-shooting and multi-tasking skills.
- Enthusiasm for bicycling and environmental issues.
- Valid driver's license and a clean driving record.
- Competent, courteous, and comfortable as a driver operating in an urban environment.
- Ability to lift 50 pounds safely and quickly to a height of at least 36".

Wage & Hours

- This is a non-exempt, seasonal, part-time position paying \$13/hour.
- Each technician is expected to work approximately 20-30 hours/week.
- Work to be scheduled during early morning, late afternoon and weekend hours.

Application Details

- This position is open until filled.
- No phone inquiries please.
- Clean Energy Coalition is an equal opportunity employer committed to diversity and consideration of all applicants for all positions without regard to color, ethnic background, religion, sex, gender identity, sexual orientation, national origin, age, and disability status.
- Qualified individuals should submit a resume to the attention of Heather Croteau via email (preferred) to employment@cec-mi.org, or via fax at 734.418.1681. Please reference 'ArborBike Technician' in the email subject line.